**IndOx Grants for Research Travel and Visiting Academics**

**Guidance for Students**

The India-Oxford initiative (IndOx) is a cross-divisional platform at Oxford, promoting research and academic collaboration and exchanges between the Indian subcontinent and Oxford University. Supported by the Oxford Martin School, IndOx is offering funding to support costs for research travel to or from the Indian subcontinent, for visiting academics with an India or subcontinent academic/research focus, or for collaborations with cultural partners in Oxford or in the subcontinent, as may be required. **For this call, applicants should be students or academics/researchers employed by the University, who can apply for their self or for a team member at Oxford or to bring a visiting academic to Oxford. Applicants can be from any discipline, but priority will be given to applicants from the Medical Sciences, MPLS and GLAM Divisions in the allocation of available funds.**

The total sum available for disbursement is limited and as such IndOx will be awarding small grants (with full justification of all costs), where possible to supplement funding from other sources. Funds provided can be used to support visa costs, travel, accommodation, consumables and living expenses.

Applicants must demonstrate that they have applied to their departments/faculties and colleges as well as to any other relevant sources of funding within and outside Oxford, indicating the (potential and/or awarded) amounts available from such sources. Funding will be made available after receiving a full statement of monies received from other sources within and outside the University. Applicants who have secured supplementary funding will be considered favourably.

As a guidance, a successful application will be collaborative in nature, and will focus on the impact and benefits to the Indian subcontinent. **Applicants will be responsible for administering the funds, abiding by all applicable rules and regulations and University policies in place, making necessary arrangements with the respective Department/s and meeting the reporting requirements.**

**Grants for students: General rules**

* Students will be eligible to apply once during the course of their degree at Oxford for fieldwork expenses.
* For fieldwork grants, students must provide evidence of ethics approval of their research at the time of application or before claiming a grant.
* Students may not include in their budget the cost of equipment, mobile data, etc.
* All applicants must ask their supervisor to send a confidential statement of support about the relevance and urgency of the proposed trip to the IndOx Programme Manager.
* For fieldwork grant applications, a dissertation consisting of primary fieldwork in the Indian subcontinent must be a requirement or an approved part of the degree. This should be confirmed by the supervisor in the reference letter.

**Eligibility**: This is an internal call for Oxford University students, academic staff and researchers, who can apply for their self or for others. Please note that grants are available for prospective applications only, with a discretionary limit of £1.5k per applicant.

**How to apply**: Applicants are required to complete the application form provided below. Students must also provide a statement of support from their supervisor, to be emailed to indox@ashmus.ox.ac.uk before the closing date.

Applications should be emailed to indox@ashmus.ox.ac.uk.

**Deadline**: The application deadline for Michaelmas Term is **Tuesday 6 December 2022**. This is the third and final round of applications.

**Funding decisions**: We aim to inform applicants of the final decision within 4-6 weeks from the application deadline.

**Reporting**: Successful applicants are required to submit a brief report following completion of the activity.

**Payment of the grant is made following completion of the activity proposed and submission of receipts and the required post-activity report. All proposed activities should be completed, and all expenses incurred and paid for before 01 June 2023.** No funds can be carried forward beyond this date.

**For any queries, please contact Marwa Ahmed (****indox@ashmus.ox.ac.uk****)**

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**Application Form for Students**

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| **INSTRUCTIONS** |
| Please complete all relevant fields and return by email to indox@ashmus.ox.ac.uk. |
| **PROJECT DETAILS** |
| Type of grant | Travel [ ]  Visiting academic [ ]  Collaboration with cultural partner(s) [ ]  |
| Nature and purpose of activity or visit (including project title, if appropriate) |  |
| Dates of activity or visit |  |
| **Applicant Details** |
| Surname |  | Name |  | Title |  |
| Undergraduate student [ ]  Postgraduate student [ ]   |
| Degree course on which you are enrolled |  |
| Who is/are your supervisor(s) |  |
| Department/Faculty |  |
| College |  |
| Email address |  | Telephone |  |
| **CONTRIBUTORS** *Please LIST here any academic or non-academic who will be part of the project. If hosting a visiting academic(s) or cultural collaborator(s) please list here.* |
|  |
| **BACKGROUND** *This section should give a brief background of the proposed work or visit (no more than 500 words), indicating how it fits in with your current research or academic work. It should: describe what the central focus will be; explain the suitability of the candidate for the grant. Also explain the rationale behind taking a multi-/inter-disciplinary approach if appropriate. Any relevant publications should be listed.* |
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| **AIMS AND OBJECTIVES** *Please describe the aims and objectives of the project or visit (no more than 150 words).* |
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| **Benefits to and impacts on India/Indian subcontinent – If applicable,** please outline the potential impact that this activity will contribute to*(no more than 150 words).* |
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| **RESOURCES** *Please give a clear breakdown of the resources. Attach separate sheet for additional budget items. Please note that funding is limited and can be used to support visa costs, travel, accommodation, consumables and living expenses.*  |
|  | Itemised description | Amount  |
| Travel and subsistence costs |       |       |
|       |       |
|       |       |
|       |       |
| Consumables and equipment |       |       |
|       |       |
|       |       |
|       |       |
| Other  |  |  |
|  | **Total Requested from IndOx** | **£** |
| **OTHER FUNDING INFORMATION** |
| Have you already been awarded or do you have an application pending for funding from any other source(s)? Yes [ ]  No [ ]  |
| If yes, please provide further details. Funding will be made available after receiving a full statement of monies received from other sources within and outside the University. |
| Grants already obtained for this purpose: |  |
| Other applications pending for this purpose: |  |
| If applicable, contributions from other sources (e.g. personal): |  |
| **APPLICATIONS FROM STUDENTS – ENDORSEMENT BY SUPERVISOR** |
| [ ]  ***Please tick to confirm that your supervisor has endorsed the application.*** *Please ensure a supporting statement from your supervisor is emailed to* *indox@ashmus.ox.ac.uk* *before the closing date.* |
| **OTHER INFORMATION** |
| **Declaration of Interests: *If applicable:***Please select which of the below activities best describes your proposal. List all that apply.[ ]  Capacity and capability building [ ]  Interdisciplinary and collaborative research activity [ ]  Generating impact from research both within and beyond the sector  |
| [ ]  *All projects supported by this funding must adhere to the University’s Code of Practice and Procedure for Academic Integrity in Research and comply with appropriate legal and regulatory requirements. If any form of licence is needed (e.g. Home Office, Intellectual Property, Radiation Protection) these must be in place before the project commences.* ***Please check this box to confirm that you have read and agree to these terms.*** |
| Where did you hear about this funding call? |  |